

# SSDCL22 Infection Control Coordinator

## 1. Job role

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| TCF sub-sector                                                    | <b>Commercial Laundry and Linen Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Functional area                                                   | Quality, Safety and Infection Control                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Job role                                                          | SSDCL22 Infection Control Coordinator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Job role description                                              | <p>Coordinates infection control, hygiene and contamination management systems across laundry operations to ensure safe processing of linen and compliance with regulatory and industry standards.</p> <p>In the Australian laundry industry—particularly within healthcare, aged care and hospitality sectors—the Infection Control Coordinator ensures correct segregation, handling and processing of linen to minimise cross-contamination risks, protect worker safety and maintain high standards of hygiene and customer assurance.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Performance expectations                                          | <ul style="list-style-type: none"> <li>• Developing and maintaining infection control policies and procedures aligned to Australian standards</li> <li>• Monitoring compliance with hygiene, contamination and linen handling protocols</li> <li>• Ensuring correct segregation and processing of soiled and contaminated linen</li> <li>• Coordinating infection control practices across soil sort, washroom, finishing and dispatch stages</li> <li>• Conducting regular audits, inspections and compliance checks</li> <li>• Delivering training and guidance to staff on infection control procedures</li> <li>• Maintaining accurate documentation, records and compliance reporting</li> <li>• Responding to contamination incidents and implementing corrective actions</li> <li>• Supporting continuous improvement in infection control systems and practices</li> <li>• Ensuring integration of infection control requirements into operational workflows</li> </ul> |
| Specialisation (Optional)                                         | Infection control systems, healthcare linen processing, contamination management, compliance auditing, hygiene systems, regulatory compliance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Application in other Textile, Clothing and Footwear (TCF) sectors | <ul style="list-style-type: none"> <li>• Commercial laundry and linen services supporting infection control and hygiene compliance systems</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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|  | <ul style="list-style-type: none"> <li>• Textile manufacturing and finishing supporting contamination control and clean production environments</li> <li>• Apparel production and garment finishing supporting hygiene and quality assurance processes</li> <li>• Technical textile and specialty services supporting controlled and contamination-sensitive production</li> <li>• Textile restoration services supporting safe handling of contaminated textiles</li> <li>• Leather and suede processing supporting hygiene and contamination management practices</li> <li>• Manufacturing and processing industries supporting workplace hygiene and contamination control systems</li> </ul> |
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## 2. Key tasks and critical work functions

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| Key tasks               | <ul style="list-style-type: none"> <li>• Developing infection control procedures and operational guidelines</li> <li>• Monitoring linen segregation, handling and processing practices</li> <li>• Conducting audits and inspections across production areas</li> <li>• Training staff in infection control and safe handling procedures</li> <li>• Maintaining compliance documentation and reporting systems</li> <li>• Investigating contamination incidents and implementing corrective actions</li> <li>• Coordinating improvements in hygiene and safety practices</li> <li>• Ensuring adherence to workplace health, safety and infection control standards</li> </ul> |
| Critical work functions | <ul style="list-style-type: none"> <li>• Ensuring compliance with infection control standards and regulatory requirements</li> <li>• Preventing cross-contamination across all production stages</li> <li>• Maintaining hygiene and safety of linen processing operations</li> <li>• Managing risks associated with contaminated and hazardous materials</li> <li>• Ensuring workforce adherence to infection control procedures</li> <li>• Coordinating infection control practices across operational teams</li> </ul>                                                                                                                                                     |

## 3. Technical skills

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| Infection control systems | Implementing and managing hygiene and contamination control processes |
| Compliance auditing       | Conducting audits to ensure adherence to standards and procedures     |
| Contamination management  | Managing segregation and safe handling of contaminated linen          |
| Regulatory compliance     | Applying Australian standards and infection control regulations       |
| Training delivery         | Providing education and guidance on infection control practices       |
| Documentation systems     | Maintaining records and compliance reporting systems                  |
| Risk assessment           | Identifying and mitigating infection control risks                    |

#### 4. Generic Skills

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| Attention to detail | Ensuring strict compliance with hygiene and contamination procedures |
| Communication       | Communicating standards and requirements across teams                |
| Leadership          | Guiding teams to maintain infection control compliance               |
| Problem solving     | Resolving contamination and compliance issues                        |
| Teamwork            | Working collaboratively across departments                           |
| Time management     | Managing audits, training and reporting activities                   |
| Safety awareness    | Promoting safe and hygienic workplace practices                      |

#### 5. Emerging skills

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| Emerging skills | <ul style="list-style-type: none"> <li>• Adopting digital infection control monitoring systems</li> <li>• Using data analytics for hygiene and compliance tracking</li> <li>• Integrating infection control with automated production systems</li> <li>• Applying advanced biohazard and contamination management practices</li> <li>• Supporting sustainability through safe chemical and waste management</li> <li>• Enhancing real-time compliance monitoring and reporting systems</li> </ul> |
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#### 6. VET Qualifications and Skill Sets

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| Entry-level preparation | MST30622 Certificate III in Laundry Operations or equivalent    |
| Advanced development    | BSB41419 Certificate IV in Work Health and Safety or equivalent |

#### 7. Job progression

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| Possible job progression | Infection Control Coordinator → Senior Coordinator → Quality and Compliance Manager → Operations Manager |
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#### 8. Classification

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| Australian Qualifications Framework                            | AQF Level 3-4                                                |
| Australian Bureau of Statistics (ABS) Skill Levels             | Skill Level 3                                                |
| Open Source Classification of Occupations for Australia (OSCA) | Quality Assurance Officer / WHS Advisor / Compliance Officer |



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